

Council Event Description

Event Title: Holy Cross Children Service Sweatshirts

Event Objective: Provide sweatshirts to Holy Cross Children Services and promote council awareness with parish.

Event Budget: \$250 or as established by annual budget

Manpower requirements: 8 man hours

Sign up genius format: n/a

Schedule: Must collect and deliver sweatshirts before xxxxxx .

Facility requirements: none

Equipment requirements: gift boxes

Dress requirements: n/a

Duties: Provide as many sweatshirts as possible within the budget constraints. Sweatshirts need to be size M to 4XL and have sports team or college logos. Hooded sweatshirts are fine but absolutely no black sweatshirts as they convey a negative connotation. Shirts are not to be gift wrapped but in a gift box with a label on the short end if it is for a male or female and the size. Shirts are to be delivered to the District Deputy by December

Coordinate with: Council officers and District Deputy

Promotion: Announcements at council meeting, Knightletter, meeting notices, minutes

Other information: Event could be done through a shirt donation by council members at a council event (party, meeting, etc.)

Council Event Description

Event Final Report: Holy Cross Sweatshirt drive

Date:

Number participants:n/a

Number of sweatshirts collected:

Total Cost:

Average Cost per Sweatshirt:

Total man-hours expended:

Total money raised: n/a

Dollars raised per man-hour: n/a

Summary report:

What went right:

What can be improved on:

Special recognitions: